

Internationally Educated HR Professional (HR IEP)

Once you are ready to join HRP, please follow the instruction below.

1. Complete the online registration

- Click on Join HRP Today - Online Application. Located at the left side of the page.
 - If you previously created login information please enter the e-mail address you provided to HRP, and your password. If you need to retrieve your password please use the [Sign-In Help](#). Click on the Dashboard at the top left corner. Click on the "Not Registered? Start a New Registration Application" button.
- Once the form is submitted you will be directed to the payment area.
- DO NOT submit payment information at the checkout page, CLOSE DOWN the application.

2. Submit and notify HRP

You must inform HRP that you have completed the online registration by emailing registration@hrpa.ca within 10 business days. In addition, you must submit the following information to registration@hrpa.ca to be eligible for the HR IEP dues:

- ✓ Proof of permanent residency status in Canada within the past 24 months (copy of front and back of PR card or open work permit)
- ✓ Proof of your professional education or professional experience from an accredited academic institution obtained outside of Canada (e.g. copy of transcript, degree, assessment, etc.),
- ✓ Proof of work experience in Human Resources in a professional capacity for 2 of the past 5 years (e.g. resume, work reference, etc.)

Once staff reviews your documents (approximately 5-10 business days), a copy of the invoice will be emailed and must be submitted with payment information within 10 business days.

HR IEP Initial Registration Dues



Human Resources
Professionals
Association

Initial Registration Dues

Month Joined	In Province	Out of Province	# months	Registration Expiry
February 2020	\$52.92	\$30.01	4	May 31, 2020
March	\$39.69	\$22.50	3	May 31, 2020
April	\$26.46	\$15	2	May 31, 2020
May	\$13.23	\$7.50	1	May 31, 2020
June	\$160	\$90	12	May 31, 2021
July	\$146.67	\$82.50	11	May 31, 2021
August	\$133.33	\$75	10	May 31, 2021
September	\$120	\$67.50	9	May 31, 2021
October	\$106.67	\$60	8	May 31, 2021
November	\$93.33	\$52.50	7	May 31, 2021
December	\$80	\$45	6	May 31, 2021
January 2021	\$66.67	\$37.50	5	May 31, 2021
February	\$53.33	\$30	4	May 31, 2021
March	\$40	\$22.50	3	May 31, 2021
April	\$26.67	\$15	2	May 31, 2021
May	\$13.33	\$7.50	1	May 31, 2021

Must add applicable tax