



## Internationally Educated HR Professional (HR IEP)

The HRPA ensures that our 24,000 members and students have the most up-to-date tools and the advanced skills to lead our workplaces into the future. We regulate HR professionals in the public interest. Our members and students are held to the province's highest standards, so Ontario workplaces can trust us to help unlock business growth and optimize employee potential. Because the HRPA means better HR.

The HR IEP program offers a discounted rate on initial registration dues to individuals who are new to Canada. The program is open to those who have been in Canada for less than two years.

To join HRPA and its community of knowledgeable and dedicated HR professionals as an IEP, please follow the instruction below.

### 1. Complete the online registration

- In the [Join HRPA](#) page click on the "Apply Now" button.
  - If you previously created login information please enter the e-mail address you provided to HRPA, and your password. If you need to retrieve your password please use the [Sign-In Help](#). Click on "Your Profile" then, click on the "Not Registered? Start a New Registration Application" button.
- Once the form is submitted you will be directed to the payment area.
- **DO NOT** submit payment information at the checkout page, CLOSE DOWN the application.



## 2. Notify HRPAA and Submit Supporting Documentation

Please let us know that you have completed the online registration and submit a copy of the following supporting document via email to [registration@hrpa.ca](mailto:registration@hrpa.ca) within 10 business days:

- ✓ Proof of permanent residency status in Canada within the past 24 months (copy of front and back of PR card or open work permit)

Once we have reviewed your documents (approximately 5-10 business days), an invoice to complete the registration process will be emailed to you. Please return the invoice with payment information to [registration@hrpa.ca](mailto:registration@hrpa.ca) within 10 business days.

### Initial Registration Dues

Must add applicable tax

Month Joined	In Province	Out of Province	# months	Registration Expiry
February 2020	\$52.92	\$30.01	4	May 31, 2020
March	\$39.69	\$22.50	3	May 31, 2020
April	\$26.46	\$15	2	May 31, 2020
May	\$13.23	\$7.50	1	May 31, 2020
June	\$160	\$90	12	May 31, 2021
July	\$146.67	\$82.50	11	May 31, 2021
August	\$133.33	\$75	10	May 31, 2021
September	\$120	\$67.50	9	May 31, 2021
October	\$106.67	\$60	8	May 31, 2021
November	\$93.33	\$52.50	7	May 31, 2021
December	\$80	\$45	6	May 31, 2021
January 2021	\$66.67	\$37.50	5	May 31, 2021



Human  
Resources  
Professionals  
Association

<b>Month Joined</b>	<b>In Province</b>	<b>Out of Province</b>	<b># months</b>	<b>Registration Expiry</b>
February	\$53.33	\$30	4	May 31, 2021
March	\$40	\$22.50	3	May 31, 2021
April	\$26.67	\$15	2	May 31, 2021
May	\$13.33	\$7.50	1	May 31, 2021